

# École Doncaster Elementary Code of Conduct



At École Doncaster Elementary School, we believe everyone has the right to a safe and caring learning environment. Our expectations are for students, staff, parents and visitors.

(All visitors to the school must first report to the office)

## ***Our expectations:***

**Care for Yourself**

**Care for Others**

**Care for Property**

**Be Safe**

### **Care for Yourself** – engage in your learning and your well being

*Some examples include:*

- Always do your best
- Make good choices
- Be on time and ready to learn

### **Care for Others** – be mindful of others' feelings and property

*Some examples include:*

- Be polite and wait your turn
- Treat others with respect
- Use good listening skills
- Be honest and tell the truth

### **Care for Property** – respect your learning environment

*Some examples include:*

- Clean up after yourself
- Take care of equipment and materials
- Ask before borrowing

### **Be Safe** – prevent injury to yourself and others

*Some examples include:*

- Walk calmly when moving around the building
- Stay in designated areas (students need to let an adult know where they are)
- Keep hands off others
- Receive parent permission when making alternate arrangements to go home
- Report dangerous situations to staff
- Use the internet and personal electronic devices appropriately

## Inappropriate behaviour

*Can consist of but is not limited to:*

- Behaviours that interfere with the learning of others
- Lack of respect for others, teasing
- Throwing objects (rocks, sticks, snowballs, etc.)
- Running in the halls
- Unauthorized leaving of school grounds
- Littering
- Rudeness, swearing
- Fighting (or play fighting)
- Defiant behaviour

## Consequences

Consequences will be applied in a fair and consistent manner, respecting individual rights, needs, and their age and maturity levels. Consequences will also be preventative and restorative rather than punitive in nature.

The severity and frequency of inappropriate behaviour will also be considered.

*Inappropriate behaviour typically has the following consequences:*

- Review of expectations
- Review of expectations and loss of privileges
- Parents are informed
- Meeting with parents
- Student contract and behaviour plan
- Restorative processes where appropriate
- Short-term (in school or at home) suspension up to 5 days
- Long-term suspension (over 5 days) or referral to the District Student Support Committee
- Consultation with police when appropriate

Where it is appropriate, students will participate in the development of meaningful consequences for violations of the code of conduct.

## Safe and Caring School Environments

*Are free from acts of:*

- Bullying, cyber-bullying, and harassment
- Threat and intimidation
- Violence in any form
- Abuse in any form
- Discrimination in any form including race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age
- Retribution against a person who has reported incidents

*Do not have misuse of:*

- Internet/ Cell phones / Electronic Devices / Computers – students are to be aware that they may be consequences (or, if applicable, confiscation of personal property) for misuse of technology if it negatively impacts on the school environment

*Do not tolerate the presence of:*

- Theft or vandalism
- Intoxicating or banned substances
- Weapons or replica (toy) weapons
- Intruders or trespassers

## **Notification**

For incidents when there is a pattern repeated inappropriate behaviour, the teacher or the Principal will advise the parent of the student.

As circumstances warrant, the Principal will advise other parties following severe behaviour incident:

- Parent of the student exhibiting major behaviours (in every instance)
- Parent of student on the receiving end (in every instance)
- Superintendent of Schools and / or other District Administration
- Ministerial agencies and / or School Liaison Officer as required by law
- School staff and school community as deemed appropriate by the Principal and District administration

École Doncaster Elementary School Code of Conduct has been structured to align with and adhere to the standards outlined in:

*The School Act 85 (1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276/07, effective October 17, 2007*

B.C. Human Rights Code

B.C. Ministry of Education: *Safe, Caring and Orderly Schools A Guide (Nov. 2008) and Developing and Reviewing Codes of Conduct: A Companion (Aug. 2007) both found at <http://www.bced.gov.bc.ca/sco/>*

## Appendix

### *Playground expectations*

- treat others with kindness, respect and courtesy
- attempt to solve any disputes in a respectful manner, and involve a Big Buddy or adult supervisor when necessary
- respect all school equipment and the school building
- play well away from bicycle storage areas and school parking lots
- place litter in garbage cans
- stay on the school grounds unless there is adult permission to leave
- enter the school quietly and safely

The following are examples of unsafe behaviour:

- bringing objects which could be harmful
- throwing objects, other than appropriate play equipment, and then only to a student who is prepared to “catch”

### *Classroom expectations*

- follow the class's code of conduct
- treat others with kindness and respect
- keep the classroom clean and safe by putting things away
- treat books and school property with respect

### *Lunch time expectations*

- eat quietly in designated seats
- clean their area after eating
- wait quietly until time to be dismissed

### *Gym expectations*

- use good sportsmanship
- wear clean running shoes

### *Hallway expectations*

- treat others with kindness, respect and courtesy
- assist the custodial staff by helping keep the building clean
- enjoy and respect educational displays
- walk quietly and safely so that other students can listen and learn

### *Washroom expectations*

- leave the washroom clean
- leave the cubicle doors unlocked when finished
- place paper towels in receptacles
- respect the privacy of others